

## MIGRATION CHECK LIST

### STEP 1. Review Needs

#### Map the Process

- Identify who delivers and who approves
- Identify who will use it
- Identify the product or products that the Design System will impact

#### Define Target

- Lists all the people who take decisions
- Target includes core values of the company

#### Define Purpose

- List of goals (Specific, Measurable, Achievable, Relevant and Timed)

### STEP 3. Define Governance

#### Players

- Define Players

#### Roles

- Define Roles

#### Work Cadence

- Define Work Cadence
- Define communication channels

### STEP 2. Define Design System Maturity

#### Not implemented

- Define type of Design System (Modular or Integrated, Strict or Loose, Centralized or Distributed)
- Perform a Visual Audit
- Gather all components/symbols in one place
- Define prioritization of components

#### Designed but not Coded/Documented properly

- Identify what is the current process
- Identify where is located

#### Coded

- Identify the Coded Library

### STEP 4. Structure of Design System

#### Visual Audit

- Describe Problem-Solution
- Identify Functional Documentation
- Identify Technical Documentation

#### Setting a Structure

- Include Branding rules & Language
- Include Style Guide
- Include Pattern Library